



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Marin YMCA Child Care Schedule Change Request

All Cancellations or reduction of days must be made in writing on this form **two weeks** in advance. All increase of days or switching of days must be approved b the Site Director. Verbal notice will not be acceptable.

Site (circle please): Rancho Pleasant Valley San Ramon

Child's Name _____ Parents Name _____

Start Date _____ Date of Notice _____

Schedule Change

Currently Enrolled (circle please)

Morning Care	Kindie Care	Afternoon Care
1 day	1 day	1 day
2 day	2 day	2 day
3 day	3 day	3 day
4 day	4 day	4 day
5 day	5 day	5 day

Circle: Monday Tuesday Wednesday Thursday Friday

Update Enrollment (circle please)

Morning Care	Kindie Care	Afternoon Care
1 day	1 day	1 day
2 day	2 day	2 day
3 day	3 day	3 day
4 day	4 day	4 day
5 day	5 day	5 day

Circle: Monday Tuesday Wednesday Thursday Friday

Cancellation Notice

Last Day of Attendance: _____

Reason for cancellation

Comments of your experience with the Y is greatly appreciated! _____

- resident change
- job related
- sports/enrichment program
- attends different child care program
- child out grown program
- dissatisfied with program (please comment)
- other

Office Use Only: ID# _____ Date Entered: _____