

Do you live in one of these zip codes?

- 94102
- 94103
- 94104
- 94105
- 94107
- 94108
- 94109
- 94110
- 94111
- 94112
- 94114
- 94115
- 94117
- 94124
- 94130
- 94133
- 94134
- 94158

No?

Unfortunately you are outside of our service area. Please DO NOT complete this application, it can not be considered.

Yes?

- Read all of the following information carefully
- If you do not meet all eligibility requirements please DO NOT complete this application, it can not be considered.
- If you do meet the eligibility requirements complete the application and submit all documentation

Eligibility Requirements:

Financial Assistance will be awarded solely to those applicants meeting both residential and income eligibility requirements.

Residency Requirements:

- In order to apply for financial assistance the residence must be within our service area, which includes only zip codes: 94102, 94103, 94104, 94105, 94107, 94108, 94109, 94110, 94111, 94112, 94114, 94117, 94124, 94130, 94133, 94134 and 94158
- A Post Office Box is not acceptable as residence verification
- Applicants who work in our service area but reside outside of our service area are not eligible for financial assistance

Income Requirements:

- In order to qualify for financial assistance the maximum annual household income must be at or below 60% of the unadjusted area median income (AMI) for HUD's metro fair market rent area that contains San Francisco. Household refers to all people contributing to the expenses of the residence (i.e. rent, utilities, food)
- The ability to make regular monthly payments for the unsponsored portion of the membership

Asset Requirements:

Our intention is to provide financial assistance to as many people in need as we possibly can. We have very limited resources with which to do so. Income is defined not only as how much money you receive each month, but also includes the full spectrum of your financial means.

In this spirit we ask you to consider all sources of income before applying for financial assistance. If you have savings, investment income etc. we request that you take a few moments to reflect on your real need and the impact that your request has on our ability to provide for others in need.

Proof of Eligibility:

All requests for financial assistance must be submitted to the Embarcadero YMCA on the official Financial Assistance application and include proof of eligibility. Proof of income for all adults in the household must be submitted for an application to be considered.

Proof of income documents must be dated within 3 months of the application date (tax returns are for the most recent filing year) and includes one (or more) of the following:

- Minimum of (3) consecutive itemized pay check stubs
- An award letter from General Assistance
- An SSI award letter imprinted with your name and address (**or** a bank statement showing the direct deposit)
- An IRS tax return (required if self-employed)
- An unemployment letter from EDD showing the amount awarded
- Students must provide proof of enrollment for the current year as well as their source of income

Proof of residence includes one of the following:

- A lease or rental agreement verifying that you reside at that address

Embarcadero YMCA
Application For Financial Assistance

- A utility bill in your name with the residence address
- **A post office box address will not be accepted**

Proof of dependents includes:

- Your most recent income tax return showing the number of dependents claimed

Award Length:

Awards are granted in one year increments

Award Amounts:

Financial assistance award amounts are up to 50% of the monthly facility membership fee

- Income up to 30% AMI eligible for a 50% award
- Income between 31% and 50% AMI eligible for a 30% award
- Income between 51% and 60% AMI eligible for a 10% award

Household Size	Maximum Annual Income To Qualify	Award Level
1 Person	\$19,800	50%
1 Person	\$33,000	30%
1 Person	\$39,600	10%
2 Person	\$22,650	50%
2 Person	\$37,750	30%
2 Person	\$42,250	10%
3 Person	\$25,450	50%
3 Person	\$42,450	30%
3 Person	\$50,900	10%
4 Person	\$28,300	50%
4 Person	\$47,150	30%
4 Person	\$56,600	10%
5 Person	\$30,550	50%
5 Person	\$50,950	30%
5 Person	\$61,100	10%
6 Person	\$32,800	50%
6 Person	\$54,700	30%
6 Person	\$65,650	10%
7 Person	\$35,100	50%
7 Person	\$58,500	30%
7 Person	\$70,150	10%
8 Person	\$37,350	50%
8 Person	\$62,250	30%
8 Person	\$74,700	10%
9 Person	\$38,500	50%
9 Person	\$64,150	30%
9 Person	\$76,950	10%

Award Renewals:

The financial status of recipients will be reviewed annually to determine eligibility for continued assistance. A maximum of 3 years of financial assistance will be awarded during any 5 year period beginning with the date of the first award (i.e. a maximum of 2 renewals will be granted).

Once financial assistance has been renewed twice, financial assistance applications will not be accepted for 5 years from the date of the end of the last award.

Seniors and those with a permanent disability may request an additional extension when they meet the following requirements. The availability of these “extension awards” is based on the amount of resources available to the YMCA:

- They continue to meet residency requirements
- They continue to meet income requirements
- They demonstrate a lack of other financial resources (a tax return is required for verification)

Active Embarcadero YMCA users may request an additional extension when they meet the following requirements. The availability of these “extension awards” is based on the amount of resources available to the YMCA:

- They have used the facility a MINIMUM of 100 times per year during each year of their award
- They continue to meet residency requirements
- They continue to meet income requirements
- They demonstrate a lack of other financial resources (a tax return is required for verification)

Financial Assistance Application Procedure (New and Renewal):

Providing a completed application to the YMCA does not automatically assure an applicant will be granted financial assistance.

There are 4 award cycles per fiscal year; awards will be granted in July, October, January and April. All recipients will have July 1st, October 1st, January 1st or April 1st as their award start date.

The award recipient must visit Member Services before the deadline to accept their award, complete all membership paperwork and initiate payment (of their portion of the membership fee) through bank draft or installment plan.

Waitlist Procedure:

When all eligibility requirements are met, the applicant is placed on the waitlist for processing during the next award cycle.

If funds are available at the start of the next cycle the award will granted, otherwise the applicant will remain on the waitlist and will be evaluated during the following next cycle.

At the time the application is received all applicants placed on the waitlist will be notified; subsequent communication regarding the status of the application is at the applicant’s initiation.

Applicants can remain on the waitlist for as long as they wish; they may call for an update on their status at their convenience.

Payment Options:

A \$35 administrative set up fee is required to be paid by the applicant at the time their award is accepted and they initiate payment.

FA members can pay their portion of the membership fee by:

- A monthly bank draft from a checking account or credit/debit card
- An installment plan (the minimum installment term is 3 months)



Financial Assistance Application

We provide financial assistance, to the extent possible, to qualified applicants within our service area. Funding is provided in part by generous donors to our Strong Communities Campaign. Once a scholarship is awarded a maximum of 2 renewals may be requested.

In order for financial assistance requests to be considered you must fully complete this application AND include supporting documentation. Documentation older than 3 months will not be accepted. Eligibility also includes the ability to make regular monthly payments for the unsponsored portion of the membership. The examples listed below are recommended as documentation.

- 1. Proof of Income** For **All** Adults In Household: Minimum of **(3)** consecutive itemized pay check stubs, an award letter from General Assistance, an SSI award letter imprinted with your name and address (**or** a bank statement showing the direct deposit), an IRS tax return (required if self-employed), an unemployment letter from EDD showing the amount awarded, students must provide proof of enrollment for the current year as well as their source of income.
- 2. Proof of Residence:** A lease or rental agreement verifying that you reside at that address **OR** a utility bill in your name with the residence address. **A post office box address will not be accepted.**

**Please attach photocopied documents to this completed form
Responses are mailed to you after your application has been processed**

First Name: _____ Last Name: _____ Date of Birth: _____
 Address: _____ San Francisco, CA Zip: _____ Home Phone: _____
 Work Phone: _____ Email: _____
 Gender: Male___ Female___ Trans___ Membership Type Requested: Single ___ Family ___

Income sources (check all that apply):
 Working ___ GA ___ SSI ___ Unemployment ___ Student Loans ___ Investments ___
 Annuity ___ Pension ___ Other ___
 Gross Monthly Household Income before deductions and taxes are taken (Includes **ALL** people living at address) : \$_____
 Number Of People In Household: Adults: _____ Minors: _____ Total People At Address: _____

I have read, understand and agree to comply with all Financial Assistance policies and procedures. I certify that the above is true and correct and authorize the YMCA to verify the information that I submit. I understand that providing this information does not automatically guarantee my approval for financial assistance.

Signature: _____ **Date:** _____ **Rev 08/09**

OFFICE USE ONLY

Approved: _____ Deadline: _____ ID: _____ Type Approved: Single _____ Family _____

Date Processed: _____ Denied: _____ YAM2: _____ Percent Awarded: _____ FA Expires _____

Notes: October Cycle 2009 Received by: _____
Date: _____