



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

YMCA Camp Jones Gulch Staff Brochure 2012

Starting Dates for 2012 Summer Camps

- ❖ Coordinator / Director Training & Planning: May 14 – 18
- ❖ Program Staff Training: May 21 – 25
- ❖ ALL STAFF TRAINING: June 10 – 15
- ❖ CPR / First Aid Training: TBD
- ❖ Lifeguard Certification: TBD
- ❖ Resident Camp Sessions: June 17 – August 17

***Some staff may not work June 17th – 29th*

There are employment opportunities at camp from May 18 – mid-September for Program Staff.

OUR MISSION

The YMCA of San Francisco builds strong kids, strong families, and strong communities by enriching the lives of all people in spirit, mind and body.

OUR VISION

Using the vibrant beauty of our own 927-acre property as well as the breadth of dramatic natural areas throughout California, YMCA Camp Jones Gulch will ensure that kids of all ages, and families of all configurations, experience the outdoors. Camp provides pathways for discovery, inquiry, inspiration, rambunctious exploration, and the art of making friends.

THE YMCA PURPOSE

YMCA Camp Jones Gulch is part of the YMCA of San Francisco, which is in turn a part of the international YMCA movement. Each year, youth and families come to Camp Jones Gulch to enjoy a safe, fun, value-oriented experience in the outdoors. All of our programs are offered with the intent to develop honesty, responsibility, caring, respect, fairness and citizenship in our participants.

YMCA CAMP JONES GULCH

YMCA Camp Jones Gulch is a resident camp on 927 acres of redwood forest, open meadows and pine trees, a few short miles from the Pacific Ocean. For over 75 years, youth and families have attended the summer programs offered by the YMCA of San Francisco at Jones Gulch. Current programs serving youth ages 6-17 include summer resident camp, adventure travel camps and family camps. Summer camp takes advantage of the natural surroundings and offers program specialties such as rock climbing, horseback riding, surfing, drama, dance, mountain biking and a variety of sports programs.

SUMMER STAFF

YMCA Camp Jones Gulch Staff are a group of approximately 70 people who come together each summer from all over the world to make a positive difference in the lives of our campers. They range from teachers and youth workers to college students in all areas of concentration. They represent a diversity of experience, cultures and even languages, but share a common passion for working with youth and a desire to be a part of the camp community.

PROGRAMS INCLUDE (BUT ARE NOT LIMITED TO) :

Horseback Riding	Canoeing	Surfing	Zip Line
Sports	Hiking	Drama	Climbing Tower
Gardening	Ropes Courses	Fort Building	Dance
Swimming	Mountain Biking	Ultimate Frisbee	Photography
Group Games	Arts & Crafts	Guitar	
Archery	Special Events	Overnights	
Rock Climbing	Theme Days	Ping Pong	

FOR MORE INFORMATION:

YMCA Camp Jones Gulch

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La Honda, CA 94020
(650) 747-1200 (main)
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Jessi Prevost

Youth & Family Director
(650) 747-1204
jprevost@ymcasf.org

Visit our website at www.campjonesgulch.org

WE'RE LOOKING FOR...

...responsible and caring individuals to bring their skills and a healthy attitude to our summer staff community. Our number one priority is finding counselors and program staff who will model positive, healthy living for our campers. We are also looking for enthusiasm, character, and activity skills that can support and add to our program.

WE OFFER STAFF

- An extensive six-day staff training that includes elements of teaching, group management, counseling skills, discipline techniques, leadership and child development in a group environment.
- Youth work and leadership experience for your resume.
- A generous salary range plus room and board.
- Lifeguard training free of charge.
- An opportunity to work with staff from around the country and world.
- Lifetime friendships.
- A summer in the Redwoods.
- The opportunity to make a difference in the life of a child.

ON THE JOB

Counselors at Camp Jones Gulch live in cabins with 10 – 12 campers and at least one other counselor. Cabin counselors bring the campers to their activities and help out, while program counselors run the programs. In addition, all counselors lead their cabins in cabin cleanup, meals, campfires, overnights and other all-camp activities. Throughout each one-week session, counselors act as parent, friend and role model for their campers, with lots of opportunity to have a positive impact in their lives. Being a camp counselor requires flexibility, creativity, and patience in order to deal with the sometimes-unexpected challenges of working with children. We work from Sunday noon to Friday evening, with a minimum 24-hour break per week. During the counselors’ day off they are within an hour of San Francisco, Santa Cruz, San Jose and just a few minutes from the Pacific Ocean. Each staff member has two hours off each day, generally in the evenings.

Weekend stay-overs and bus duty are a part of summer responsibilities.

Some counselors will be invited to come and work six weeks before camp and stay five weeks after summer camp, as Jones Gulch is also a site for a variety of other programs. Many of these groups take advantage of our recreational programs, such as swimming, horseback riding and climbing tower.

A TYPICAL DAY AT CAMP JONES GULCH

7:45am	Wake up	12:30pm	Lunch	
8:15am	Line up and Kitchen Patrol	1:15pm	Siesta	<u>Lights Out:</u>
8:30am	Breakfast	2:15pm	Activity 3	9:45pm Young Camper
9:00am	Inspiration	3:30pm	Activity 4	10:15pm Older Camper
9:15am	Cabin Cleanup	4:45pm	Activity 5	10:30pm CIT
9:45am	Activity 1	6:30pm	Dinner	11:00pm Staff
11:00am	Activity 2	8:15pm	Campfire	

NOTE TO INTERNATIONAL STAFF

We only hire international staff through Camp Leaders. Please contact them at www.campleaders.com to setup a profile. You may email us at jprevost@ymcasf.org to notify us of your application and request an interview.

THE NEXT STEP

If you are interested in a summer position at YMCA Camp Jones Gulch, please fill out the application and send it to us. Once we have received your completed application, we will contact you to arrange an interview, if you appear to be a good fit. YMCA Camp Jones Gulch is an Equal Opportunity Employer.

POSITIONS AVAILABLE:

The following positions may be available in 2012. Detailed descriptions are available below. Volunteer positions are indicated with a (v).

- Cabin Counselor
- Program Counselor
- Junior Counselor (v)
- Unit Coordinator
- Program Coordinator
- Wrangler Coordinator
- Horse Wrangler
- Teen & Trip Coordinator
- Trip Staff
- Trip Volunteer (v)
- Medic / Health Officer
- Volunteer Medic (v)
- Photographer / Media & Marketing
- Driver
- Camp Office Assistant

Male / Female Cabin Counselors

Manage the health, welfare, and development of a cabin group of 10-12 campers. Cabin Counselors will live with 8 – 16 year old youth (cabins are broken down by age levels) and assist campers with program activities under the direction of the Program Counselors.

Qualifications: Age 18, CPR/First Aid certified, youth work experience helpful.

Salary starts at: \$275/week, plus room and board.

Program Counselors

Responsible for teaching and overseeing the activities and specialty units in horseback riding, sports, swimming, group building, archery, rock climbing, canoeing, hiking, ropes course, garden, mountain biking, arts and crafts, surfing, music, photography, drama and dance, and zip line.

Qualifications: Age 18, CPR/First Aid certified, certification in your specialty helpful.

Salary starts at: \$275/week, plus room and board.

Junior Counselors

This is the perfect way for high school students to get trained to be good counselors in the future. Junior Counselors will help the cabin counselor with their duties, working with 8-11 year old youth. Junior Counselors must attend staff training and then volunteer for at least two weeks of Resident Camp.

Qualifications: Age 17, CPR/First Aid certified, completion of the YMCA Camp Jones Gulch CIT program preferred.

Salary starts at: This is a volunteer position, plus room and board.

Unit Coordinator

Our campers are arranged in three units based on grades – Adventurers (2nd – 3rd), Explorers (4th – 5th), and Movin' On (6th – 8th). We will be hiring two Unit Coordinators, one female and one male. The Unit Coordinators' main duties include managing staff, interacting with all cabins in the unit, counseling campers with behavioral issues or homesickness and organizing and running camp/unit programs. We are looking for energetic leaders who will

always put the interests of our campers first. Each coordinator will receive additional responsibility for at least one major area of camp operation (e.g. Junior Counselors, Campfires, Ropes Course, etc.)

Qualifications: Age 21, CPR/First Aid certified, youth work / organized camp / leadership experience. Must have or be willing to obtain a California Class B driver's license (not restricted to current CA residents).

Salary starts at: \$350/week, plus room and board.

Program Coordinator

This person is in charge of making sure all activities run smoothly during the day. Duties include managing program staff and campers, organizing activities, verifying staff competency, activity safety, and program training. The best candidate will have experience in most of the following programs: climbing (belaying), zip line, archery, nature and outdoor education and aquatics (lifeguard).

Qualifications: Age 21, CPR/First Aid certified, youth work / organized camp / leadership experience. Must have or be willing to obtain a California Class B driver's license (not restricted to current CA residents).

Salary starts at: \$325/week, plus room and board.

Wrangler Coordinator

The Wrangler Coordinator develops and directs the horseback-riding program including care of horses, instruction and trail rides. This position also supervises the Horse Wranglers and program staff, organizes and schedules rides, and teaches the campers and Horse Specialty Camps. Most duties are Sunday to Friday, with Saturday feeding. This position has nights off after dinner or Coordinator meetings.

Qualifications: Age 21, CPR/First Aid certified, CHA Instructor certified (or equivalent) a plus. One year organized camp experience.

Salary starts at: \$350/week, plus room and board.

Horse Wrangler

Wranglers, under the direction of the coordinator, run the horseback-riding program including care of horses, instruction and trail rides. This position runs the scheduled rides and assists in teaching campers and Horse Specialty camps. Required on occasion to stay and feed on Saturdays.

Qualifications: Age 18, CPR/First Aid certified, CHA Instructor certified (or equivalent) a plus.

Salary starts at: \$300/week, plus room and board.

Teen and Trip Coordinator

The Teen Coordinator will lead our LIT (Leaders In Training) and CIT (Counselors In Training) programs. The program duties include training LIT/CIT counselors, organizing the LIT/CIT program schedules and evaluating the performance of CIT's for future staff opportunities. This position will also be responsible for planning, preparing campers and parents, working with great volunteers and then getting out on the trail. Backpacking, surfing and leading a group of teens are just some of the adventures you'll face.

Qualifications: Age 21, CPR/First Aid certified, youth work / organized camp / leadership experience
Must have or be willing to obtain a California Class B driver's license (not restricted to current CA residents).

Salary starts at: \$375/week, plus room and board.

Trip Staff

Join the Teen/Trip Coordinator and Trip Volunteers in shaping the adventures of a lifetime for teen campers. Spend your summer preparing supplies for trips, preparing campers and parents, working with great volunteers, and then get out on the trail. Backpacking, surfing, and leading a group of teens are just some of the adventures you'll face. You'll help with Resident Camp when not on the trail.

Qualifications: Age 21 (preferred), Wilderness First Aid or Wilderness First Responder or be willing to get trained. Lifeguard or willing to get trained. Trip and travel camp experience helpful (surfing experience helpful but not required.) Must have or be willing to get a California Class B license with air-brakes for bus.

Salary starts at: \$300/week, plus room and board.

Adventure Camp / Trip Volunteer

Be an Adventure Camp volunteer and help us run one of our fabulous trips for teen campers. Duties include parent relations, working with trip directors, running travel trips and supervising participants.

Qualifications: Age 18+ for Jr. High Trips, 21+ for High School Trips. Wilderness First Aid or Wilderness First Responder, Lifeguard, Class B all helpful. Experience at specific activity (e.g. surfing, backpacking) helpful, but not necessary for most trips.

Salary starts at: This is a volunteer position.

Camp Medic / Health Officer

This position manages the Health Lodge. Duties include administration of medicines, case assessment, health screenings and treatment of campers and staff. Responsibilities also include organization of all medical paperwork, daily reports and communication with the Director, inventory and control of supplies. Assists with staff training.

Qualifications: Age 21, RN preferred and organized camp experience is helpful. Class B license also helpful.

Salary starts at: \$350-\$600/week depending on your qualification, plus room and board.

Volunteer Camp Medic

This position assists the Camp Medic / Health Officer in managing the Health Lodge. Duties include administration of medicines, case assessment, health screenings and treatment of campers and staff. Includes assisting in organization of all paperwork, daily reports, inventory and control of supplies.

Qualifications: Age 21, RN, organized camp experience and Class B driver's license helpful.

Salary starts at: This is a volunteer position.

Photographer / Media & Marketing

Take thousands of pictures at camp this summer for use in weekly slideshows, web updates for parents and future marketing products. Responsibilities include daily uploads and organization of photos to our secure website for parents to view what's going on at camp. Willingness to write occasional web newsletters for parents is helpful. Live out of cabin (without campers) or in a cabin.

Qualifications: Age 18, CPR/First Aid certified, digital photography experience, Microsoft Windows knowledge, youth work experience helpful.

Salary starts at: \$275/week, plus room and board.

Driver

This position will drive surfers and rock climbers to their sites during the week, as well as drive for other camp business. When not driving, this position will work with cabins or perform other duties as assigned.

Qualifications: Age 21, CPR/First Aid certified, California Class B license with passenger endorsement and air brakes (or willing to get trained.) Youth work experience helpful.

Salary starts at: \$300/week, plus room and board.

Camp Office Assistant

This position is truly the nuts and bolts of camp and is great for the right person who wants to experience camp but would prefer to work in the main office. This crucial position assists the directors and coordinators by helping keep camp organized behind the scene by answering phones, registering campers, doing computer work and other assorted office duties. Camp Office Assistant may also have duties with the Coordinator Office and/or Check-In/Out. Nights off!

Qualifications: Age 18, CPR/First Aid certified, member services experience helpful. Microsoft Windows and Office experience.

Salary starts at: \$275/week, plus room and board.

This position starts May 1st.

WANT TO EARN EXTRA MONEY??

We give salary increases for activity certifications outside of the realm of the position you've applied for, lifeguard certification, drivers, Camp Jones Gulch experience, work for programs that we host before or after Resident Camp and more!

TO APPLY:

- Download and fill out your application
 - American Staff Application
 - International Staff Application
- Once completed, save as "2012 American / International Application – Your Name"
- Email your application – as an attachment – to jprevost@ymcasf.org
- Attach any current certification cards, if scanned.

If you have any additional questions, please email us at jprevost@ymcasf.org.