



*We build strong kids, strong families,
strong communities.*

Shih Yu-Lang Central YMCA

Title: Membership and Marketing Intern

Supervisor: Penny Carroll, Director of Membership and Marketing

Commitment Preferred: 4-10 hours per week

GENERAL FUNCTION:

Under the supervision of the Director of Membership and Marketing, the intern will assist with clerical, administrative and organizational support to the Marketing department of the Shih Yu-Lang Central YMCA. This is an outstanding opportunity to build administrative, marketing, customer service and event planning skills and to contribute to our mission- to build strong kids, strong families, and strong communities.

PRINCIPAL ACTIVITIES:

- Filing and data entry
- Special projects
- Helping with marketing campaigns

QUALIFICATIONS AND SKILLS:

- Commitment to the mission and values of the YMCA
- Computer literate
- Background checks, including fingerprinting, are required

Training & Support:

- Training provided!

Contact:

Jill Slagter
Associate Administrative Services Director/ Volunteer Coordinator
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